

CONSTITUTION
SMITHVILLE ALL SPORTS BOOSTER CLUB
Revised 2018

Article I - Title

The name of this association shall be SMITHVILLE ALL SPORTS BOOSTER CLUB.

Article II - Purpose

Section I - It shall be the purpose and aim of this Club to aid the Green Local Schools in providing facilities, equipment and other athletic needs for the encouragement and advancement of athletics in Green Local School District, consistent with the school policies as outlined and directed by the local Board of Education.

Section II - It is to be understood that the organization and administration of the school athletic program will be handled by the administrative body of the school and will not be interfered with by this Club.

Section III - A spirit of harmony and cooperation shall prevail at all times between the Booster Club Board and the various school officials so that the Booster Club may suggest and cooperate wherever possible to help promote the various activities.

Article III - Membership

Section I - Any person interested in the promotion of the purpose of this Club eighteen years of age or older, or a high school graduate, is eligible for membership from August 1 through July 31. Membership into the Club and renewals are accepted at any time, with all expiring on July 31.

Section II - No member of this Club shall have any power of authority to incur any debt in the name of this Club, nor shall any member, by virtue of his/her membership herein, assume any liability or be obligated to payment of any sum or sums of money except the annual dues for membership, unless authorized by the officers.

Article IV - Officers

Section I - The management and administration of the affairs of this Club shall be vested in the Officers, whose actions and decisions shall be consistent with the school program and shall be subjected to the approval of the local Board of Education.

Section II - The officers of this Club shall consist of a President, Vice President, Secretary and Treasurer.

Section III - All officers shall serve without compensation.

Article V - Duties of the Officers

Section I - The duties of the Officers shall be:

- (a) originate and execute policies

Section II - The President shall:

- (a) preside at all meetings
- (b) be chairman of the executive board
- (c) appoint all standing and special committees
- (d) be an ex officio member of all committees
- (e) plan and help promote the activities for the year
- (f) vote only in case of a tie
- (g) convey proposals of expenditures of the executive board
- (h) abide by and uphold all provisions of the Constitution

Section III - The Vice President shall:

- (a) preside at meetings in the absence of the President
- (b) assist the President

Section IV - The Secretary shall:

- (a) keep an accurate account of all business transacted at executive board meetings
- (b) keep an accurate record of all proceedings at all regular or special meetings
- (c) keep an accurate up-to-date list of all members
- (d) keep an up-to-date list of all members with correct addresses and phone numbers
- (e) handle all correspondence of the Club

Section V - The Treasurer shall:

- (a) keep an accurate record of all monies received, kept on deposit, and expended
- (b) sign all checks authorized for payment by the officers
- (c) authorize money for emergencies as required by coaches and/or athletic director up to \$500.00 if approved by one other officer; expenditure to be reported at the next meeting
- (d) supervise distribution and collection of monies from all fundraisers
- (e) give updated treasurer's report at each meeting
- (f) make an annual final report through June 30th to all members, and shall make such report available to the membership at the August meeting

Article VI - Meetings

Section 1 - Meetings are held all year long on the third Monday of the month at 6:30 p.m. The election of the officers for the coming year shall be held in May. Special meetings shall be held as various occasions arise and the President deems advisable.

Article VII - Voting

Section 1 - In order to vote, members must be present at the prior meeting. Coaches who do not pay membership fees may participate as non-voting members.

Article VIII - Green Local Schools' Sports Teams Fundraisers

Section 1 - All high school individual sports teams will submit paperwork for fundraising including:

- (a) all collected money will be turned in at one time (all checks made payable to the Smithville All-Sports Booster Club)
- (b) a total deposit amount
- (c) an invoice made to the Booster Club
- (d) the required Fundraiser Document form

Section 2 - Profit on the fundraising will be provided to the athletic director via check and deposited into their individual sports fundraising account.

Article IX - By-Laws

Section 1 - These by-laws may be amended at any regular or special meeting of the Booster Club by a 2/3 vote of the members present, provided that previous notice of the amendment was posted at least eight days in advance.